

**TOWN OF JAY REGULAR TOWN BOARD MEETING
SEPTEMBER 12, 2024
7:00 PM @ COMMUNITY CENTER**

PRESENT: Supervisor Matthew Stanley, Councilman Tom McDonald, Councilman Knut Sauer, Councilor Olivia Dwyer, Town Attorney Daniel Manning III, Town Clerk Carol Greenley Hackel

OTHERS: Nick Nelson, Alex Nelson, Dan Deyoe, Michael Rafferty, Gerald Newman, Cody Garren, Max Thwaites, Beth Thwaites, Leslie Thwaites, Wally Walters, Paul Mintz, Glenn Glover

VIA "GO TO" MEETING: James, K, TM, Liquids & Solids, Y

ABSENT – Councilman Steve Forbes

Meeting called to order at 7:00 pm by Supervisor Stanley

Pledge to the flag- led by Supervisor Stanley

Motion to approve Audited Bills (voucher #'s 2024-799 thru 2024-893) made by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, duly passed

Resolution # 2024-206

Motion to approve minutes from August 8th, 6:00 pm Public Hearing regarding CDBG vacant lots, made by Councilman Sauer, second by Councilor Dwyer, all in favor, none opposed, duly passed

Resolution #2024-207

Motion to approve minutes from August 8th, 6:30 pm Public Hearing regarding Micro Enterprise Grant, made by Councilor Dwyer, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #2024-208

Motion to approve August 8th Regular Board Meeting Minutes made by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, duly passed

Resolution #2024-209

Supervisor Stanley read aloud and presented the family of Jody Thwaites with a plaque and Formal Resolution of Condolence

AUDIENCE COMMENTS

Nothing at this time

GUEST PRESENTER

Glenn Glover – Bark Eater Trails Alliance

Mr. Glover led a discussion/ question and answer period with the Board regarding the possibility of moving forward with a master plan to create 15 miles of trails connecting Wilmington to Jay for mountain biking, ski touring and walking

DEPARTMENT HEADS

Code Enforcement- no report this month

Dog Control – no report this month

Water/ Sewer – Paul Mintz

1. Attorney Manning is continuing to do research regarding the Jay/UJ out of district users
2. Attorney Manning to continue the possibility of updating the Local Law regarding new tap applications- proposed size limits for ¾ -1" lines
3. Dan and Paul continuing door to door Lead Line Survey work-any no answers after deadline = lead to the DOH and must be dug up and determined
4. Working on 2025 budget
5. Hydrant update-working in UJ- only 6 left to be tested
6. Scheduling a new tap for next week
7. Will be working on shutting off water in parks in the upcoming weeks

Highway Department-Chris Sorrell-absent-written report submitted by CS presented by Supervisor Stanley

1. Amnesty Day- September 21st -8am- 3pm- includes tire take back
2. Zero bids received for paving
 - a. Chris Sorrell to move forward on getting pricing for the town to purchase their own paving equipment which would create the possibility of the town bringing in revenue by paving for other towns
3. After discussion, a motion requesting Essex County to takeover Au Sable Drive by dedication made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:
Councilman Sauer – yes
Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – absent
Resolution # 2024-210
4. Motion to surplus the message board made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #2024-211
5. Motion to pay Auctions International in the amount of \$27,720 for the purchase of a 2008 John Deere 100HP tractor with boom mower made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results;
Councilman Sauer – yes
Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – absent
Resolution #2024-2012
6. Still waiting for parts to come in to continue repairs to the 5 ton that was involved in the roll over in March
7. Road maintenance is ongoing-raking dirt roads, mowing roadsides, replacing culverts, screening sand and more
8. Staff Updates-with the recent hiring of Craig Benway all highway positions are now filled-Craig has a CDL and experience and we look forward to working with him
9. Budget prep is in full swing

COMMITTEES

Economic Development- Supervisor Stanley

1. Will be meeting Tuesday the 17th
2. The land bank home renovation in Upper Jay is complete and the house will be going on the market soon
3. Supervisor toured downtown with Christine Bush from AARCH and Leslie Krupka from NYS Parks and Historic Preservation –researching the possibility of Main Street as a potential acquisition into a historic district

Youth Commission – Supervisor Stanley

1. Thank you to Paul Benway for his equipment/help with re-doing the damages to the soccer field as a result of the circus
2. Thank you to Essex County Soil and Water for hydro seeding the field
3. Thank you to the water department for creating a manifold to run the sprinklers
4. Basketball sign ups coming soon

Parks- Olivia Dwyer

1. No meeting held in August
2. Next meeting will be Tuesday, September 17th
3. Welcome new member Tim Rowland
4. Noted by Supervisor Stanley- Paul Benway and Highway crew cleaned out all the brush around the gazebo behind TOPS and also cut a tree in that park that was on a guidewire
5. Noted by Supervisor Stanley-Essex County IT has made upgrades to the internet at the Community Center, next- a wireless bridge to the park at TOPS and the water plant and the Grove Park to provide for camera installation and WIFI availability to those locations

Climate Smart Task Force- Councilman Sauer

1. Jay has been awarded a \$50,000 grant
2. A motion to go out to bid for a 60-65 kw solar panel system for the Highway Garage (net cost to the town after rebates approx. \$30-35k) the breakeven based on current electricity consumption is about 4-6 years depending on electricity costs, with a life of the system of 25-30 years plus, made by Councilman Sauer, second by Councilman McDonald, all in favor, none opposed, duly passed
Resolution #2024-213
3. Reminder-Energy Fair on September 14th at the Jay Green
4. Request from Cody Garren that Councilman Sauer research a possible grant opportunity for electric chain saws and trimmers

Comprehensive Plan- Wally Walters

1. Attorney Manning has approved the AES contract and it is ready for signature
2. Been attending meetings with AES and principal consultant Anne Ruzzow Holland
3. Public Open House / Kick Off Thursday, October 17th at 5:30 pm
4. Will be present at the Energy Fair
5. Next meeting-September 16th

SUPERVISORS REPORT

1. NY Class Update
 - a. Interest 5.2%

- b. Earnings almost \$20,000 last month
- 2. Financial reports for June and July in board packets
- 3. Community Center ADA Upgrade Project Update
 - a. Project is ready for close out
 - b. Thanks to highway employees Robbie Lincoln and Chris Burke for running the electric service for the new front door
- 4. Motion to prepay Branon Construction application #8 in the total amount of \$16,742.15 made by Councilman McDonald, second by Councilor Dwyer, a roll call vote was held with the following results;
Councilman Sauer – yes
Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – absent

Resolution #2024-214

- 5. Community Center lighting will be installed throughout the next month
- 6. WWTF Upgrade Update
 - a. An email chain has been going on between the contractors, engineers and Supervisor Stanley regarding the upcoming schedule
- 7. Jay Green Lighting bids due on September 16th
- 8. Dan and Tom McDonald to be working on the poles at the Jay Green
- 9. Brief discussion regarding the water meters- and the benefits of basement meters versus pit meters
- 10. UJ Parking and EV Chargers location has been DEC approved. Terry Walters will be working on the sign/placement in October
- 11. Motion to prepay AARCH Invoice #1 for preparation of the National Registry for Historic District Nomination in the total amount of \$2300.00 made by Councilor Dwyer, second by Councilman Sauer, a roll call vote was held with the following results;
Councilman Sauer – yes
Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes –absent

Resolution # 2024-215

- 12. River Road reconstruction will not be done this fall-engineering will be done for work to begin in the spring
- 13. Christmas in the Forks

- a. Motion to authorize Supervisor Stanley to sign a contract (after Attorney Manning's approval) with Santore/Night Sky made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #2024-216

- b. Motion to donate \$2000 to Christmas in the Forks (ROOST)made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results;
Councilman Sauer – yes
Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – absent

Resolution #2024-217

- c. Motion to prepay Santore in the total amount of \$3000.00 (with \$1000.00 being reimbursed by Black Brook) made by Councilman Sauer second by Councilor Dwyer, a roll call vote was held with the following results:
 Councilman Sauer – yes
 Councilor Dwyer – yes
 Supervisor Stanley – yes
 Councilman McDonald –yes
 Councilman Forbes – absent

Resolution #2024-218

14. Neighborhood Watch

- a. Last meeting at Black Brook-well attended by approx. 100 people
- b. Next meeting September 15th at the C Center -6pm
- c. Essex and Clinton County Sheriff’s Department scheduled to be in attendance
- d. Neighborhood Watch signs for Jay have been ordered and will be put up upon arrival
- e. Thank you to Black Brook for spearheading this program

RESOLUTIONS

- 1. Motion to reimburse Paul Benway at standard NYS DOT rates for the use of equipment for the Grove Fields repair in the total amount of \$2815.70 made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results;
 Councilman Sauer – yes
 Councilor Dwyer – yes
 Supervisor Stanley – yes
 Councilman McDonald – yes
 Councilman Forbes – absent

Resolution # 2024-219

- 2. Motion to authorize Supervisor Stanley to sign the application for a DEC permit for BTI Treatment made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #2024-220

BUDGET TRANSFERS

Motion made for the following by Councilman Sauer, second by Councilor Dwyer, all in favor, none opposed, duly passed

Resolution # 2024-221

TRANSFER AMOUNT	FROM BUDGET CODE	TO BUDGET CODE	REASON	DATE
\$4500.00	INCREASE LINE	2144.4	ANTICIPATED REVENUE	09/12/24
\$4500.00	2144.4	83404.4	OVER BUDGET	09/12/24

Motion for the following by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, duly passed

Resolution #2024-222

TRANSFER AMOUNT	FROM BUDGET CODE	TO BUDGET CODE	REASON	DATE
\$3000.00	83102.3	83104.3	OVER BUDGET	09/12/24
\$3000.00	83102.4	83104.3	OVER BUDGET	09/12/24
\$3000.00	83102.5	83104.5	OVER BUDGET	09/12/24
\$4500.00	81102.6	81204.6	OVER BUDGET	09/12/24
\$3000.00	81102.6	81104.6	OVER BUDGET	09/12/24
\$500.00	81102.6	14204.6	OVER BUDGET	09/12/24

Motion for the following made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution # 2024-223

TRANSFER AMOUNT	FROM BUDGET CODE	TO BUDGET CODE	REASON	DATE
\$8500.00	71102.1	71104.1	OVER BUDGET	09/12/24
\$3700.00	2401.1	19104.0	OVER BUDGET	09/12/24

EVENTS

1. Amnesty Day- Sept 21st-Jay Green
2. Neighborhood Watch Meeting – Sept 15th – C Center

BOARD COMMENTS

Councilman McDonald

1. Update on Route 9 property in Jay? Attorney Manning has sent the owner correspondence and received no answer to date
2. Work at Jay corners is going well

Councilor Dwyer

1. Commends all involved on the Community Center ADA upgrades

Councilman Sauer

1. Glad to see all the great things happening in town

Attorney Manning-nothing at this time

AUDIENCE COMMENTS

Wally Walters

1. Commends Councilman Sauer on a great Jay Day
2. Commends the Highway Department-great work with the flash flooding

Announce next meeting – October 10th-7:00 pm @ Community Center

Motion to leave for Executive Session for legal advice made by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, duly passed, left for Executive Session 9:03 pm

Resolution # 2024-224

Back from Executive Session at 9:50 pm

No decisions made during Executive Session

Motion to adjourn made by Councilman McDonald, second by Councilman Sauer, adjourned at 9:51 pm

Carol Greenley Hackel

Town of Jay Town Clerk