

**TOWN OF JAY REGULAR TOWN BOARD MEETING
OCTOBER 10, 2024
7:00 PM @ COMMUNITY CENTER**

PRESENT: Supervisor Matt Stanley, Councilman Tom McDonald, Councilman Knut Sauer, Councilman Steve Forbes, Councilor Olivia Dwyer, Town Clerk Carol Greenley Hackel

OTHERS: Gerald Newman, Stella Rosio, Tenley Rosio, Alex Nelson, Nick Nelson, Paul Mintz, Rodger Tompkins, Chris Sorrell, Michael Rafferty, Wally Walters

VIA “Go to Meeting” – Dave Mckie, James, TY

ABSENT – Councilman Steve Forbes

Meeting called to order by Supervisor Stanley at 7:00 pm

Pledge to the flag led by Supervisor Stanley

Motion to pay audited bills – voucher #'s 2024-894 thru 2024-1014 made by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, duly passed
Resolution 2024-225

Motion to accept:

1. September 2024 Regular Board Minutes made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution # 2024-226
2. Budget Workshop September 28, 2024 made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #2024-227

Audience Comments:

Nothing at this time

Guests:

Nothing at this time

DEPARTMENT HEAD REPORTS

Code Enforcement-Rodger Tompkins

1. 94 permits sold YTD
2. Presented a breakdown of the permits sold YTD

Dog Control

1. Motion to accept Donna Tatro’s resignation as Dog Control Officer with regret and offer the position to Trevor Karl made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution # 2024-229

Water/Sewer-Paul Mintz

1. Lead Line Survey results turned in to MJ Engineering for submittal (October 15 deadline)
2. Water system improvement report completed by MJ Engineering
3. Assistant Operator Dan McDonald passed his C/D test with 92%- now scheduled for Lab Class
4. Thanks to Chris and crew for help with install of 2" tap on Valley Road
5. Annual DOH inspection went well – we are approved to install other means of fencing at the water plant than previously required –which saves the TOJ money
6. Hydrant flushing-
 - a. U Jay is complete-
 - b. Jay has begun and should be done by year end
 - c. AF out of service hydrant being remove
 - d. Will be closing parks next week
 - e. Councilor Dwyer comment-congrats to Dan on passing his test

Highway Department – Chris Sorrell

1. Motion to authorize \$40,000.00 be spent on a paver and roller (Machinery EQ) from the Town of Peru made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:

- Councilman Sauer – yes
- Councilor Dwyer – yes
- Supervisor Stanley - yes
- Councilman McDonald – yes
- Councilman Forbes – absent
- Resolution # 2024-230**
- 2. Motion to purchase a sander chain from TENCO in the amount of \$2915.00 made by Councilman McDonald, second by Councilor Dwyer, a roll call vote was held with the following results:
 - Councilman Sauer – yes
 - Councilor Dwyer – yes
 - Supervisor Stanley – yes
 - Councilman McDonald – yes
 - Councilman Forbes – absent**Resolution # 2024-231**
- 3. J33 (5 ton) done and will be delivered to the town 10/23 or 24
- 4. Ditching in progress
- 5. Trucks inspected and prepped
- 6. Church and College prepped for new sidewalks
- 7. Church Lane closed tomorrow and will reopen next week
- 8. Staff Updates
 - a. Hearing tests are done
 - b. Alex to begin CDL classes
 - c. Chris B to take Class B test October 31
 - d. Jeff, Alex and Craig to MSHA Training (pit)
- 9. Started clearing FEMA property in Upper Jay

COMMITTEES

- Economic Development -Supervisor Stanley
 - 1. Updates given
 - a. Main Street Development
 - b. Comprehensive Plan
 - 2. Discussion held on
 - a. Possible purchase of the Aubuchon building to be used as a business incubator

- Youth Commission-Supervisor Stanley
 - 1. Soccer season is completed
 - 2. Porta potties will be picked up from the field soon
 - 3. Nets will be picked up
 - 4. Basketball to begin soon

- Parks – Councilor Dwyer
 - 1. Welcome Brook Paries to the Parks Department and thanks to Paul for training with Brook before going out for surgery
 - 2. Welcome Tim Rowland to the Parks Committee
 - 3. Tim and Olivia will be working on a grant application to planning assistance and strategies for outdoor activities

- Climate Smart Task Force- Councilman Sauer
 - 1. Shared Energy Fair results- realized \$164.64 profit donated to JEMS for use o facility
 - 2. Committee to make recommendations on \$20k grant
 - 3. Finalizing bid specs with Attorney Manning for solar panels

- Comprehensive Plan – Wally Walters
 - 1. Meeting last night -worked on plans for the open house on the 17th
 - 2. Community Survey will go live after the open house
 - 3. Website should be live next week
 - 4. Interviewed two kids for Mike Rafferty's class to possibly join committee
 - 5. Next meeting November 18th

SUPERVISORS REPORT

- 1. Motion to approve end of season flag football banquet in the gym on October 29 made by Councilman Sauer, second by Councilman McDonald, all in favor, none opposed, duly passed
- Resolution # 2024-233**

2. Motion to allow a new 4-H club to meet in one of the upstairs rooms made by Councilman Sauer, second by Councilman McDonald, all in favor, none opposed, duly passed
Resolution # 2024-234
3. NY Class Update
 - a. \$18,393.36 las month/ \$181,000 YTD
4. Financial Reports for August and September available in your packets
5. Set Public Hearing for October 22 @ 6:30 for C. Center ADA Project close out
6. Motion to prepay Mountain Valley in the amount of \$8500.00 for the C. Center LED lighting (grant funds) made by Councilman Sauer, second by Councilor Dwyer, a roll call vote was held with the following results:
 - Councilman Sauer – yes
 - Councilor Dwyer – yes
 - Supervisor Stanley – yes
 - Councilman McDonald – abstain
 - Councilman Forbes – absent**Resolution # 2024-235**
7. Motion to prepay North Country Mechanical Insulators in the amount of \$11,040.00 (NYSERDA Grant funds) made by Councilman McDonald, second by Councilor Dwyer, a roll call vote was held with the following results:
 - Councilman Sauer – yes
 - Councilor Dwyer – yes
 - Supervisor Stanley – yes
 - Councilman McDonald – yes
 - Councilman Forbes – absent**Resolution # 2024-236**
8. Motion to prepay MJ Engineering in the amount of \$7615.00 (Capital account) work on the waste water upgrade project -40% to be recovered from the Town of Black Brook, made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results:
 - Councilman Sauer – yes
 - Councilor Dwyer – yes
 - Supervisor Stanley – yes
 - Councilman McDonald – yes
 - Councilman Forbes – absent**Resolution # 2024-237**
9. Motion to accept the lighting installation bid(s) for Jay Green (one received-Shumaker Construction) made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution # 2024-238
10. Motion to award the bid for installation of lighting at the Jay Green to Shumaker Construction in the amount of \$47,250.00 made by Councilor Dwyer, second by Councilman McDonald, all in favor, none opposed, duly passed
Resolution # 2024-239
11. Update on water meter project provided by MJ Engineering
12. Motion to prepay the following MJ Engineering invoices in the following amounts:
 - WM – 04 - 250.00
 - WD-03 – 14,970.00
 - WD -04 –20,840.00
 - WD -05 - 9,800.00
 - Total \$45,825.00

Made by Councilman McDonald, second by Councilor Dwyer, a roll call vote was held with the following results:
 - Councilman Sauer – (reluctant) yes
 - Councilor Dwyer – yes
 - Supervisor Stanley -yes
 - Councilman McDonald – yes
 - Councilman Forbes – absent**Resolution # 2024-240**
13. Upper Jay EV Charger location update:
 - a. Location cleared and looks good
 - b. Walters to install sign
 - c. Gravel surface soon
14. Historic District Project – no update
15. River Road Project – no update
16. Motion to purchase a 50" snow blower for the New Holland tractor from Taylor Equipment in the amount of \$4516.20 (Parks EQ) made by Councilman Sauer, second by Councilor Dwyer, a roll call vote was held with the following results:

Councilman Sauer – yes
Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – absent
Resolution # 2024-241

(note-Mahindra to be used in J/UJ and New Holland in AF)

17. Motion to purchase a John Deere zero turn mower from United Ag and Turf on state contract pricing in the amount of \$6047.04 (Parks EQ) made by Councilman McDonald, second by Councilor Dwyer, a roll call vote was held with the following results:

Councilman Sauer – yes
Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – absent
Resolution # 2024-242

18. Motion to accept the SS Quarterly billing for October 2024 made by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, duly passed
Resolution # 2024-243

19. Motion to prepay VP invoice #5630966 in the amount of \$156.74 made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #2024-244

EVENTS

1. Comprehensive Plan Open House – October 17 from 5:30-8:00 pm
2. JEMS Halloween Party – October 26
3. K of C Harvest Dinner -October 27
4. Business Association Lighting Contest – details to be announced

BOARD COMMENTS

Councilman McDonald – nothing at this time

Councilor Dwyer

1. Congratulations to Dan McDonald for passing his test with a 92%
2. Thank you to the HWY for keeping us safe with the upcoming weather changes

Councilman Sauer

1. Really appreciate the Task Force for the help with the Energy Fair which was well attended
2. Congratulations to Dan McDonald for passing his test-nice to see the improvements to the water and sewer department

Attorney Manning- request an Executive Session for legal advice

AUDIENCE COMMENTS

Nothing at this time

Motion to leave for Executive Session made by Councilman McDonald, second by Councilman Sauer, left at 8:20 pm
Resolution #2024-245

Back from Executive Session at 9:22 pm – no decisions made

Motion to adjourn made by Councilman McDonald, second by Councilor Dwyer, all in favor, adjourned, 9:23 pm

Carol Greenley Hackel
Town of Jay Town Clerk