

TOWN OF JAY BOARD MEETING

October 11, 2018- 7:00 P.M.

Present: Supervisor Archie Depo; Town Clerk Beatrice Pelkey; Attorney Daniel Manning; Councilman Thomas McDonald; Councilman Chad Garcia; Councilman Spencer Reynolds and Councilman Segall.

Absent: None

Others: Gerald Newman; Ray Losso, Kevin Zaumetzer; Patti Hathaway; and Frank Pagano.

Pledge to the Flag led by Councilman Segall.

Guest: Patti Hathaway- Re: Retirement: Patti gave the announcement that she will be retiring June 30, 2018.

A letter will be sent to the Field Officer by Supervisor Depo regarding her retirement.

The Town Board will give a letter signed by Supervisor Depo regarding Patti's retirement.

A Resolution of Congratulations to Patti Hathaway on her upcoming retirement and appreciation for all her years of service to the Town of Jay and its residents; was made by Supervisor Depo, with a unanimous 2<sup>nd</sup>. All in favor, none opposed, carried. Res. # 101118-1

Motion to Accept Minutes from September 13, 2018: Motion made by Councilman Garcia, 2<sup>nd</sup> by Councilman McDonald to accept the minutes from September 13, 2018 with no additions, or deletions. All in favor, none opposed, carried. Res. #101118-2

Motion to pay audited bills: Motion made by Councilman Garcia, 2<sup>nd</sup> by Councilman McDonald to pay the following audited bills: General \$24,330.63; Highway \$75,291.96; SW1 \$1,976.79; SW2 \$1,438.50; SW3 \$1,355.71; SS \$2,167.87; SS Pump \$2,207.47 for a total of \$108,768.93. All in favor, none opposed, carried. Res. #101118-3

RESOLUTIONS NEEDED:

a. Approval for pre-pay of AF Well Field Control Invoices: Motion made by Councilman McDonald; 2<sup>nd</sup> by Councilman Garcia to pre-pay AF Field Control invoices. All in favor, none opposed, carried. Res. #101118-4

b. Budget Transfer- Public Safety Personal \$927.00. Motion made by Councilman Reynolds, 2<sup>nd</sup> by Councilman McDonald to approve the Budget transfer as presented. All in favor, none opposed, carried. Res. #101118-5

c. Accept October 2018 Quarterly Sewer Billing as presented. Motion made by Councilman Segall, 2<sup>nd</sup> by Councilman McDonald to accept the Oct. 2018 Quarterly Sewer Billing as presented. All in favor, none opposed, carried. Res. #101118-6

d. Adopting Spousal Exclusion for Health Insurance: Motion made by Councilman Reynolds, 2<sup>nd</sup> by Councilman Segall to adopt the Spousal Exclusion for Health Insurance as presented. All in favor, none opposed, carried. Res. #101118-7

e. Overnight Travel for Russ Coonradt for Codes Training- November 13-19 and December 17-19 2018. Motion made by Councilman McDonald, 2<sup>nd</sup> by Councilman Segall to approve overnight travel for Russ Coonradt for codes training. All in favor, none opposed, carried. Res. #101118-8

f. Councilman McDonald believes all invoices should be done at the Town Offices. Approval for all invoices to be mailed to Town Office for processing, coding and auditing prior to payment. A discussion was held and motion made by Councilman Reynolds, 2<sup>nd</sup> by Councilman Segall to approve all invoices to Town office for

processing, coding and auditing prior to payment. All in favor, none opposed, carried. Res. #101118-9

g. Adopt Sexual Harassment Policy: Attorney Manning stated that New York State has given reasons for the need of a Harassment Policy. Motion made by Councilman Reynolds, 2<sup>nd</sup> by Councilman Segall to adopt the Sexual Harassment policy by December 9, 2018. All in favor, none opposed, carried. Res. #101118-10.

#### CORRESPONDENCE IN:

1. Letters of Resignation to the Board of Assessment Review: The Town Board received the following letters of Resignation from the B.A.R. John Sheldrake; Ladd Lawrence and Peter Ducharme. Supervisor Archie Depo moved to accept the 3 letters of resignation with regret. Motion 2<sup>nd</sup> by Councilman McDonald. All in favor, none opposed, carried. Res. #101118-11

2. Supervisor Depo received a letter from Dr. Steven Gordon who is moving to the area in the Spring of 2019. He is planning on starting a Family Practice in Au Sable Forks. We will do all we can to help him move here. The Ambulance Squad would like to welcome him to the area.

Town Attorney Daniel Manning:

1. We have a request from Christopher Schodnberg who is moving to 69 Trumbulls Road and would like the road name changed to 69 Schodnberg Road. Motion made by Councilman McDonald, 2<sup>nd</sup> by Supervisor Depo to offer a Resolution to approve the name change as requested. All in favor, none opposed, carried. Res. #101118-12

2. \$55,000 BAN \$94,577.00 tomorrow. ~~See Noted Correction – November Meeting Resolution # 110818-3~~

3. Junk Yard problems are being brought to Court.

4. The Electric and Fuel contracts are all set. They will be go from November 1, 2018 to October 31, 2019.

Kevin Zaumetzer:

1. I would like to name the road between the Hollywood Theatre and the Bank that leads to Top's. I would like to suggest Hollywood Drive. Attorney Manning stated we would have to get an O.K. from Essex County. Motion made by Councilman McDonald, 2<sup>nd</sup> by Councilman Reynolds to approve naming the road with Essex County approval. All in favor, none opposed, carried. Res. #101118-13

2. We pumped out sewer tanks on Broad Lane, everything was plugged. We found items of clothes which could have plugged our tanks. I suggest billing them for the clean out of their tank. Attorney Manning stated Kevin should deliver a letter and put them on notice that next time this happens they will be charged. We need to check the Local Law regarding sewers.

3. Jay 1 our Newest 2015 Western Star that we purchased 2 years ago has a shaft break. It was welded poorly. We owe \$4,100 on the vehicle. Attorney Manning stated "Don't pay them until the situation is cleared up".

4. Winter supplies are being taken care of.

5. Will Jessie continue to do DPW billing? This will be discussed at Budget time.

#### 6. COMMITTEE REPORTS:

Councilman Garcia: The Youth Commission is having a Fun Night November 11, 2018 for 2<sup>nd</sup> to 6<sup>th</sup> graders.

The pool and gym are open for movies, etc. There will be a life guard on duty.

A dance for the local kids will be held after the 1<sup>st</sup> of the year.

November 15<sup>th</sup> to the end of November the gym will be closed. The stage and floor will be redone at no cost, this will advertise their work. There will be NO GYM use for 2 weeks.

Rome Dam going nicely, should be done in 2 to 3 weeks. Sewer Pump station will be done soon. The East Branch Restoration will not be started until Spring.

Kevin Stated the water controls for Test well #4 came today.

Councilman Reynolds: NYSEG will give us a dollar amount regarding the street lights.

Councilman McDonald: Our generator isn't working, transfer switch problems. Someone from the County is coming tomorrow to look at it.

Mountain Meadows Way- Water is leaking- 2001 Special K Project-2005 Majestic Meadows. The water line had to be improved. Our house wasn't inspected to see if it met codes. Attorney Manning explained that The process of the water line was never completed or taken over. The Town was going to take it over when all the issues were improved. The water line is broken and Attorney Manning stated that this whole water issue will have to be thoroughly checked into.

A discussion was held and no decision was made at this time. We should Declare a State of Emergency. If the work is minor we should repair it. Supervisor Depo will look into this issue tomorrow.

Motion made by Councilman Garcia, 2<sup>nd</sup> by Councilman McDonald to adjourn the meeting at 8:30 P.M.

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