

Town of Jay Board Meeting

April 12, 2018

Present: Supervisor Archie Depo; Town Clerk Bea Pelkey; Attorney Daniel Manning; Councilman Thomas McDonald; Councilman Chad Garcia; Councilman Spencer Reynolds and Councilman Robert Segall.

Absent: None

Others: Gerald Newman; Lynn Edmonds; John Hopkins; David Hart and Kim and Marisol Sauer.

Pledge to the Flag- led by Councilman McDonald

Motion to accept minutes of March 8, 2018 meeting: Motion made by Councilman Segall, 2nd by Councilman McDonald to approve the minutes with no additions or deletions. All in favor, none opposed, carried. Res. #41218-1

Motion to Accept Audited Bills: Motion made by Councilman Reynolds, 2nd by Councilman McDonald to approve the following audited bills: General \$99,494.28; Highway \$39,717.12; SW1 \$1,331.31; SW2 \$758.54; SW3 \$1,349.16; SS \$20,539.52; FEMA 4020 \$15,385.13; Jay/BB Youth \$4,029.75 for a total of \$182,601.84. All in favor, none opposed, carried. Res. #41218-2

SUPERVISOR'S REPORT:

A. Correspondence In:

1. Monica McGahey Request: Monica is looking for a store front room to place her arts and crafts that are for sale.

2. Rebecca Kelley: She is also looking for a store front to rent.

The Board had a question on whether Holy Name might have rooms available to rent. Councilman McDonald will check to see if there are any possible rooms available.

3. Letter of Interest in upcoming Code Enforcement position. We have 1 application from Rod Dockum interested in the code enforcement position. Supervisor Depo stated that our current code enforcement officer is planning on retiring. We need to look into the possibility of hiring 2 code enforcement officers.

Motion made by Councilman McDonald, 2nd by Councilman Garcia to advertise for 2 code enforcement officers and to update our junk yard law as recommended by Attorney Manning. This junk yard law would include civil and criminal proceedings. A roll call vote was taken: Supervisor Depo, yes; Councilman McDonald yes; Councilman Garcia yes; Councilman Reynolds yes and Councilman Segall yes. The Resolution was duly passed. Res. #41218-3

Attorney Manning stated that we need to put an article in the newspaper that properties in the Town of Jay need to be cleaned up or they will be arrested.

The Town gave 2 tickets recently regarding junk yard violations. Attorney Manning wants to talk to codes before giving out any further tickets.

UPDATES:

1. RFQ's Awarded by Essex County for Upcoming Town of Jay projects as follows:

1. East Branch Restoration of the Au Sable River. Motion made by Supervisor Depo, 2nd by Councilman Garcia to award the ESPC to Eric Stan. Center/Shelter Upgrade- to the Lothrop group. All in favor, none opposed, carried. Res. #41218-4

2. Progress Meeting on the Au Sable Forks Water project to be held at AES on April 17, 2018. Attorney Manning stated we need to express our concerns regarding this project.

It was suggested that the Town set up a meeting regarding the River grant and have people who are familiar with the grant explain it to the community. Supervisor Depo stated that grants can be very discouraging as the money has to be used a certain way. Supervisor Depo will set up a meeting regarding the river problem with Kelly Tucker and Re-acker from Essex County. This will be held before the Public Hearing so that the Public can ask questions. Supervisor Depo will call tomorrow to set up a time for the meeting. Attorney Manning stated we will put the information regarding the date and time in the Jay Community news,

Discussion:

1. Electric and Fuel providers: Should Electric and Fuel providers be put out to bid? A discussion was held.

Motion made by Supervisor Depo, 2nd by Councilman Reynolds to go out to bid for fuel oil. A roll call vote was taken: Supervisor Depo, yes Councilman Garcia yes; Councilman McDonald yes; Councilman Reynolds yes and Councilman Segall yes. The Resolution was duly passed. Res. #41218-5

2. Motion made by Councilman McDonald, 2nd by Councilman Garcia to go out for bid regarding Electric Providers. A roll call vote was taken" Supervisor Depo, yes; Councilman Garcia yes; Councilman McDonald yes; Councilman Reynolds yes and Councilman Segall yes. The Resolution was duly passed. Res. #41218-6

2. Approve Standard Work Day for Assessor's Part Time Clerk for NYS Retirement Reporting- Resolution Needed: Motion made by Councilman McDonald, 2nd by Councilman Garcia to appoint a part time clerk for the assessor. All in favor, none opposed, carried. Res. #41218-7

COMMITTEE REPORTS:

Marketing: Councilman Segall – stated that Councilman Reynolds is the Chairman of Marketing Committee. They have been researching different marketing plans but not enough information to put a policy together at this time.

Senior Planning: Lynn Edmunds – Discussed the plan to set up a 10- week computer class in Au Sable Forks. Plattsburg currently have 900 members that meet at Radio Shack for social time and learn computer skills. I would like to see this happen in Au Sable Forks at the Local School. This would be meeting twice a week for the 10 weeks. It would be a great way for Seniors to socialize and also learn computer skills. We need 10 people to commit to a 10- week computer class.

Attorney Manning: Discussed the Down Town Revitalization plans.

Councilman Garcia:

1. Youth Report- We have been meeting regarding hiring for Summer Programs, Applications are going out earlier this year,
2. Baseball – Sign-up sheets are available.
3. Missing Children's Tournament: I want to thank for Carol for all the work she put into the tournament; local teams played this weekend; This is a great Program, next year is the 30th year of holding this Tournament.
4. 2 weeks ago we held a fun night at the school for the youth of Jay and Black Brook. \$650.00 was raised and put in the youth fund.

DEPT. HEAD REPORT:

Norm Coolidge stated there is an issue with the Nugent Road Chlorination pump. The current one was purchased around 2003 or 2004. Norm gave the information on 3 pumps that the Town could purchase. Motion made by Supervisor Depo, 2nd by Councilman Reynolds for the Highway to purchase the middle priced pump which would be cheaper to repair. A roll call vote was taken: Councilman Garcia yes; Councilman McDonald yes; Supervisor Depo yes; Councilman Reynolds yes and Councilman Segall yes, The Resolution was duly passed. Res. #41218-8

DPW- Kevin Zaumetzer

1. I want to thank Supervisor Depo for the great meeting we had yesterday. We hope to have monthly meetings.
2. We secured \$2,500.00 credit from Clark's Truck due to meeting with Owners & Management staff re: J-8. Is there a decision on Procurement increase from 0 to \$3,000.00 yet? Tabled at January meeting to make a decision.
3. Henry's Trail- Concern for the shape it is in- walking bridge closure / issue.
4. Approval for Drainage Rights (per Town Law Section 198 (2) for Au Sable Pit.
5. Need easements for 2 culverts Au Sable Drive and 1 on Bartlett Road.
6. On Forge St. I would like to explore inserting dry wall type drainage (Dave Reckon of County Soil & Water.)
7. There is a need to increase the wireless signal at the Highway Garage. Would like the Supervisor to schedule a site visit with Charter to see what our options are.
8. Need for a Replacement Program for equipment from 2015 to 2017; approximate repairs total \$227,728.54. (2015= \$84,166.12; 2016=\$72,663.90 and 2017= \$70,898.52 plus the amount from January, February and March for 2018.
9. Approval for Cornell Highway Supt. School \$736.50 Total. (School \$110.00; Hotel \$420.00 and meals \$206.50.) Motion made by Councilman Depo, 2nd by Councilman Garcia to approve Highway Supt. Kevin Zaumetzer to attend the Cornell Highway Supt. School as requested. All in favor, none opposed, carried. Res. #41218-9
10. Inquire about status of Credit Card for Highway Supt. Supervisor Depo stated he will take care of the credit card issue.

11. Updates given on J07 Loader; J-33 GMC and J-13 Grader issues and repairs.

12. Approval for Four 10- hour day work schedule (tentative start 4/23/18 weather permitting).

13. Approval for a 3-Way Stop on Grove Road from 9N before bridge entry at School Lane and Tops. Motion to approve the 3-Way Stop on Grove Road as submitted was made by Councilman Reynolds, 2nd by Councilman McDonald. All in favor, none opposed, carried. Res. #41218-10

14. Reminder for Youth Commission – They will need new Tents for their Summer Program or an idea for another type of structure,

15. Grove Field Update: ground preparations have been completed. The excavated trees have been removed, We are attempting to refurbish the existing Scoreboard for use. Archie stated there is no money for a new scoreboard. The Fast-pitch league is willing to split the repair cost with us. The Town Board doesn't think that we need a score board at this time. Kevin will take care of this issue.

16. Inform of Paving Projects/CHIPS- working on figures for these- Paving projects on Terrace St. and Burt St. will need approval from the Town and County will be needed. bring Agreement to Spend to May Board Meeting for signatures.

17. Harkness Pit Renewal with APA/DEC is in process- Forester Study Completed by Forester Debbie Boyce. She charged \$100 to check it out and she approved it. A survey has been completed; awaiting paperwork. Intrusion found on Town Property. Attorney Manning will check on this problem. Kevin needs to check on the tax maps to see who is using the property.

18. Asa Darrah will be picking up the Highway Metal.

COMMENTS: Forever Wild is up for sale.

Announce next Meeting Date- May 10, 2018 at 7:00 P.M. Town of Jay Community Center.

Motion made by Councilman McDonald, 2nd by Councilman Garcia to adjourn the meeting at 9:08 P.M. All in favor, none opposed, Meeting adjourned.

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Supervisor Archie Depo	Town Clerk, Beatrice Pelkey
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Councilman, Thomas McDonald	Councilman, Chad Garcia
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Councilman, Robert Segall	Councilman, Spencer Reynolds